

# SCAM LETTER



HM Revenue  
& Customs

Indv and Small Business Compliance  
Complex and Agents  
ISBC Direct Tax Repayments Credibility  
HM Revenue and Customs

BX9 1QE



Date 26 August 2024  
Our Ref 4378172

Dear Sir or Madam,

## We need you to verify your financial information

We are writing in response to the recent government initiative aimed at verifying declared income. As part of this scheme, you are required to submit certain documents to ensure compliance and transparency in your financial declarations. This is so we can identify businesses that are not declaring their full income and to prevent tax evasion and tax fraud.

Please tell us if you have any health or personal circumstances that may make it difficult for you to deal with us. We'll help you in whatever way we can. For more information about this, go to [www.gov.uk](http://www.gov.uk) and search for 'get help from HMRC if you need extra support'.

In accordance with the government's requirements, we kindly request the following documents from

- **Business bank statements for the last twelve months**, downloaded from your online banking platform in PDF format. Please note that paper copies and screenshots will not be accepted.
- The most recent set of **filed accounts in PDF format**. This should include the full version of the accounts, encompassing both profit and loss statements and balance sheets, broken down by item.
- **Business VAT returns for the last four quarters in PDF format**. These should be downloaded either from the HMRC portal or from your accounting software. This is so we can cross check your income with your VAT returns and your declarations to ensure you are paying the right amount of VAT.
- A clear photo of either a passport or the front and back of a driving licence for identification purposes for all directors.



## Completing our Checks

Once we have verified your information, we will let you know if we are satisfied with the information you have provided us or if we require any further documents.

Please send us all of the requested documents by email to [business-review@hmrc-businesschecks.com](mailto:business-review@hmrc-businesschecks.com) quoting the reference number at the top of this page by the 10th of September. Please feel free to email us if you have any questions. If you do not reply, we will conduct an investigation and possibly freeze any business activity until we conclude our investigation.

This letter is not proof of your identity.

Yours sincerely

ISBC/AAS COMPLIANCE TEAM

